

Valley City/Barnes County Public Library Board meeting Minutes
Tuesday, March 12, 2013 5:15 pm at the Library

Members present: Stephanie Cummings, Margaret Dahlberg, Liz Johnson, Phil Leitner, Madeline Luke, Mary Wager
Library Staff present: Liz Hoskisson (Interim Director), Mary Ann Anderson (Children's Librarian), Corinne Wenzel (Bookkeeper)

- I. Call to order:** President Liz Johnson called the regular meeting of the VC/BC Public Library (410 North Central Ave), Valley City, ND, to order at 5:15 pm on Tuesday, March 12, 2013.
- II. Additions to agenda:** None
- III. Minutes:** No corrections to the minutes. Cummings moved approval, seconded by Luke. Approved.
- IV. Financial Report:**
 - A. Hoskisson provided an overview of the library accounts. Wells-Fargo has two checking accounts, one for general and one for memorial. Monies from the City/County go into the general account; gifts go to the memorial account. FCCU has savings accounts for each of these revenue streams.
 - B. This past month CD 17 and 18 were placed in the FCCU savings account; Leitner pointed out that this is not a money-market account (as moved in the previous meeting)—it was not possible to proceed as planned. The board agreed that this is OK as a temporary measure; we need to be aware that this money has been deposited in a general fund so we don't lose track of it.
 - C. All accounts show an increase except the memorial savings account which was reduced by \$5,000 to help create CD #15 on May 15, 2012.
 - D. Preliminary review by the subcommittee directed last month to review finances indicates that the Library is operating in the black. Luke moved/Cummings seconded approval of the financial report. Approved.
- V. Libri Foundation Grant:** Luke submitted a Libri Foundation grant, which we received. We need to raise 2-1 matching funds (\$350) to receive 70 free children's books. Anderson has created a fund-raising activity for children and their parents; Luke is arranging some publicity.
- VI. Director Search Committee report:** Interviews are scheduled for March 17, 21, 22, and 23; Board members are invited to attend both the dinners with each candidate and the formal interview (contact Kruger with your intentions). Three interviews will be in person; one via Skype. The Committee expects to have a recommendation for the Board shortly thereafter.
- VII. Other items:**
 - A. Hoskisson reports that the State Library report is submitted
 - B. On Library Work day, staff weeded flat files, non-fiction, and completed general clean-up tasks
 - C. The Library will be closed March 29 (Good Friday)
 - D. The Children's Library will hold its tasting bee tomorrow (March 13).
- VIII. Special Meeting scheduled:** Luke moved/Cummings seconded setting a special meeting date to finalize the new director decision. **March 26, 2013, at 5:15** was approved for this date/purpose.
- IX. Adjourn:** Cummings moved to adjourn; Wager seconded. **Next Regular Meeting is Tues., April 9, 2013, at 5:15 pm**

Respectfully Submitted, Margaret Dahlberg, Secretary